

## GENERAL INSTRUCTIONS TO THE CANDIDATES

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1. All applicants are required to apply online in the prescribed format with complete, correct information and attachments. The applicant will be solely responsible for the authenticity of the submitted information.
2. Applicants are required to fill the application form as available on the University website [www.kunainital.ac.in](http://www.kunainital.ac.in). The details regarding qualifications, experience and screening guidelines etc. are available on the University website [www.kunainital.ac.in](http://www.kunainital.ac.in) along with this advertisement.
3. The qualification and experience required for teaching posts will be as per UGC Regulations on **Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for Maintenance of Standards in Higher Education, 2018** and its subsequent amendments including University Grant Commission (**Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for Maintenance of Standards in Higher Education**), 2021 dated 11<sup>th</sup> October, 2021.
4. Qualifications prescribed by UGC Regulations 2018, and AICTE and Pharmacy Council of India (PCI) shall be applicable for the post of concerned/relevant subjects. Useful web links are-
  - **UGC Regulations** – [https://www.ugc.ac.in/UGC\\_Regulations.aspx](https://www.ugc.ac.in/UGC_Regulations.aspx)
  - **AICTE Regulation** - <https://www.aicte-india.org/bureaus/administration/rules-regulations>
  - **PCI** - <https://www.pci.nic.in>
5. The reservation for applicants from SC, ST, EWS, OBC (non-creamy layer) and PwD categories will be applicable as per Uttarakhand state government norms. Applicants seeking reservation benefits available for SC/ST/EWS/OBC/PwD categories must upload the necessary documents justifying the claim of respective reservation as per norms. The certificate uploaded should be in the format prescribed by the government and should be digitally verifiable (wherever applicable).
6. The number of vacancies may increase or decrease, depending upon the availability at the time of selection.

7. Candidates must send self-attested copies of testimonials, mark-sheets from matriculation (10<sup>th</sup> Standard) onwards in support of qualifications, reprints of publications and certificates in support of their research score claimed for the post and experience certificate along with the application form.
8. Applicants serving in Government/Public Sector Undertakings (including Boards/Autonomous Bodies) are required to submit 'No Objection Certificate' from the employer, at the time of interview, if not uploaded with the online application earlier. Failing to which applicant's candidature will be cancelled.
9. The University reserves the right to fill or not to fill any of/all the vacancies notified above at any time without giving any reason. Any consequential vacancies arising at the time of interview may also be filled up from the available candidates. The University may, at its discretion, fill up any future vacancy belonging to UR/EWS/SC/ST/OBC as per the roster point of the University. The number of positions is thus open to change.
10. The applications received shall be screened as per screening guidelines of UGC for short listing and recommending the applicants to be called for interview. Mere fulfilling eligibility conditions will not entitle any candidate to be called for interview. Stringent criteria will be applied for short-listing the candidates. The University reserves the right to place reasonable limit on the total number of candidates to be called for interview. The University may restrict the number of candidates to be called for interview on the basis of higher norms than the minimum prescribed qualification and experience or by any other condition the University may deem to be fit.
11. Incomplete applications will not be considered and will be rejected.
12. All the qualifications and experience will be counted up to the closing date of online applications. Any additional qualification and experience acquired after the closing date will not be taken into account at the time of screening/selection.
13. In respect of the points connected with standard publications and API score; the decision of the Screening Committee/University Authority will be final.

14. Candidates are required to mention the serial number of the journal as indicated by UGC list, impact factor (Thomson Reuters) and author status related to all the publications. The proof of status of journal like peer reviewed/UGC Care listed/Scopus Index etc, impact factor, authorship claim etc. should be provided with valid document proofs, failing to which points will not be given as per the claim, hence University will not be responsible for any mistake in score.
15. Applicants who have been awarded Ph.D. from foreign university should enclose “Equivalence Certificate” issued by Association of Indian Universities, New Delhi, without which their candidature will not be considered and application be summarily be rejected.
16. Publications under submission, or submitted to referees, or accepted but not published or assigned DOI will not be considered towards calculation of marks for publication criteria. Further, all the items for which marks are claimed should be strictly in accordance with the screening guidelines attached with the advertisement.
17. Application fee is exempted as per order of the Uttarakhand Government.
18. The candidates applying for more than one post shall have to submit separate Online as well as signed hard copy of the application along with related documents for each post.
19. The University will verify the antecedents of the applicant at the time of appointment or anytime during the tenure of the service. In case it is found that the documents/information submitted by the candidate is false or the candidate has suppressed relevant information, the services of the candidate shall be terminated without prejudice to any other action initiated by the University.
20. Any corrigendum/addendum/changes/updates related to the recruitment process shall be available on official website of the University [www.kunainital.ac.in](http://www.kunainital.ac.in).
21. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issuance of offer letter, the University reserves the right to modify/withdraw/cancel the same without any communication made to the candidate.

22. The last date for accepting the signed printout of completely filled up application forms along with the enclosures in the office of Registrar, Kumaun University, Nainital, Sleepy Hollow, Mallital, Nainital (Uttarakhand)-263001 via registered post/speed post is on 5<sup>th</sup> January, 2022 at 4.00 pm.
23. No TA/DA shall be paid to candidates for attending interview.
24. The university reserves the right to revise/reschedule/cancel/suspend the recruitment process without assigning any reason. The decision of the University shall be final and no appeal in this regard shall be entertained.
25. Any dispute regarding the recruitment will fall under the jurisdiction of courts of law at Nainital (Uttarakhand).

**Registrar**